

# Defiance Safe 1 Hour Fire Filing Cabinet Instruction Sheet

## How to open Electronic Digital Lock

To Open safe for the first time,

1. Press **ENTER** (Green lamp lights up)
2. Press **7 7 7 7** (Factory default code)
3. Press **END** button (same as Enter)

You will hear an "OK" melody. Within 4 seconds pull the thumb lever right and open door

**NOTE:** Top drawer must be open 50mm before other drawers will open. (Top drawer locking)



## How to set your personal code

User can hold 1 personal number (4-16 digits long)

To Change Pin Method One

1. **Open** the top drawer using existing code
2. Press the button on the **INSIDE** of the top drawer
3. Enter your **NEW CODE**
4. Press the **END** button (same as enter)
5. You will hear an "OK" Melody
6. Check new number **ENTER -> CODE ->END**

To Change Pin Method Two

1. Press the **STORE** button
2. Enter the existing code
3. Press the **ENTER** button
4. Enter your **NEW CODE**
5. Press **END** button (same as Enter)
6. You will hear an "OK" Melody
7. Check new number **ENTER ->CODE-END**

### Notes on changing personal codes:

- Always check the new code with the **DOOR OPEN**
- Old numbers shall be replaced with new one
- Codes must be between 4 and 16 digits long
- Long delays between entering numbers may cause problems. After pressing the button on the inside of top drawer you must enter the code within 5 seconds
- Green lamp must turn on while changing your code. (Check you pressed button on inside of the door.)

### Trouble shooting

Problem: When code is entered Red lamp turns on and "ERROR" Melody played

Cause: Incorrect opening sequence was used (safe has detected incorrect code)

Solution: Check code and try again

Problem: Safe won't work or Safe won't open after setting code

Cause: Incorrect opening or setting sequence was used 3 times in a row and the safe has detected incorrect code. This triggers a time delay before re-entering the code

Solution: Allow safe "Time Out" for 10 min.

Problem: All key buttons do not work except **STORE** key

Cause: The button on the inside of the top drawer was held in and not pressed.

Solution: This places the safe in protective mode. To remove this mode, enter the code as per normal *except* substitute the "Store" button for "Enter". EG **STORE -> Personal Code -> End**. Then open the safe as per normal **ENTER -> Personal Code -> End**

## How to Change battery

1. When the battery is low the red lamp will glow after the ENTER button is pressed. Only a few openings are now possible
2. The battery housing is located behind the round shaped Electronic Digital Lock ( EDL) controller
3. Turn EDL controller to the **LEFT** and pull forward the EDL
4. Change 4 x AA batteries. Note: Always use good quality alkaline batteries. Other types may cause problems
5. Expected battery life of approx 1 year if used 5 times or less a day

